

# Hiring Agreement

I and/or the organisation I represent commit to adhere to the conditions of hire throughout the duration of our use of the Calwell Alliance Church facilities. We understand that this is a church facility and as such certain activities which may be permissible elsewhere will not be appropriate within this facility. Activities that involve non-Christian worship/activities or the promotion of values contrary to the Bible must not take place in the venue. If there is doubt on this please seek clarification prior to hiring the facility.

## **Conditions of Hire**

### Cleaning

The building must be cleaned prior to leaving (to the standard at which it was found). Failure to adhere will result in a penalty fee no less than \$170.

### Alcohol Policy

The Alliance Church has a no alcohol policy in the building and its surrounds. Regardless of the nature of the event, alcohol is not permitted on the property.

### Damage to Property

The cost of repairs to the grounds, the building or its contents, as a result of damage inflicted during the period of hire, will be charged to the hirer.

### Issuing of Keys

Should you be issued with a set of keys to the building, you are not permitted to duplicate them or use them to access the building at any time outside the hours stipulated in the hiring agreement. Keys must be returned at the completion of the hiring period. Should you lose the issued keys, the security of the building will be compromised and a fee will be incurred. This fee will include the replacement of exterior door locks and, if necessary, the replacement of any interior door locks.

### Advertisements

It is not permitted to display advertisements on the inside or outside of the building without the consent of the Alliance Church.

I understand the above conditions of agreement and will comply with them YES

**One-Off Event**

Description of Event \_\_\_\_\_

Facility required \_\_\_\_\_

Date: \_\_\_\_\_

Time period (including set up & cleaning time): \_\_\_\_\_ until \_\_\_\_\_

**Recurring Event**

Description of Event \_\_\_\_\_

Facility Required \_\_\_\_\_

Storage Agreement \_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_ Day(s): \_\_\_\_\_

Time period (including set-up and cleaning time): \_\_\_\_\_ until \_\_\_\_\_

**Total Agreed Cost: \$** \_\_\_\_\_

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Approved/Not Approved**

Signature \_\_\_\_\_

Alliance Church Representative